

**JOSEPH L. MULREADY SCHOOL
BY-LAWS OF THE
MULREADY SCHOOL PARENTS ASSOCIATION (MSPA)
(Revised June 2008)**

Article I: NAME

The name of this organization shall be the Mulready School Parents Association (MSPA).

Article II: PURPOSE

The primary objective of the MSPA is:

- a. To develop, implement, and maintain an efficient and productive communications network between Parents, Teachers, and Administration.
- b. To further aid, assist, and support in the education of our children.

Article II: MEMBERSHIP

All the parents of students attending the Mulready School, the administration, and the teachers are members. Any office held may be held by any Mulready parent, the administration, and the teachers with a one-year leeway if there is a case where a student has already left Mulready or is entering Mulready.

Article IV: OFFICERS

- a. The officers of the organization shall be a President (or 2 Co-Presidents), a Vice-President (or 2 Co-Vice Presidents), a Secretary, a Treasurer and a Web Master.
- b. Duties:

President (or Co-Presidents): The President/Co-President shall preside at all MSPA business meetings of the organization and of the Executive Committee.

The President/Co-President shall have the responsibility of formulating agendas for general meetings and shall exercise general supervision over the affairs and activities of the organization.

The President/Co-President shall be a member ex-officio of all committees, and shall present a report of the year's work at the final meeting.

Vice-President or Co-Vice President: The Vice-President/Co-Vice President shall assume the duties of the President (or Co-Presidents) during his or her

absence. Secretary: The Secretary shall keep the minutes of all meetings of the MSPA and the Executive Committee.

The Secretary shall read the minutes at all general meetings.

Treasurer: The Treasurer shall receive all moneys of the MSPA and deposit them promptly in a bank account in the name of the Association.

Web Master: The Web Master shall maintain and update the MSPA website, in order to keep all information current.

Article V: ELECTIONS

- a. The officers shall be elected annually at the final meeting of the year and shall take office September 1st of the following school year.
- b. Officers shall be elected for one year. There will be no term limitation on the offices of President (Co-Presidents), Vice-President (Co-Vice-Presidents), Treasurer and Secretary inclusive.”
- c. The nominating committee shall provide no more than two candidates for each office, but additional nominations may be made from the floor.
- d. In the event of a vacancy of office, the vacancy shall be filled by vote of the Executive Committee.

Article VI: EXECUTIVE COMMITTEE

- a. The Executive Committee is to transact the necessary business between the general meetings.
- b. The duty of the Executive Committee is to transact the necessary business between the general meetings.
- c. A quorum of the Executive Committee shall be a minimum of four (4) of its existing members.
- d. All actions taken by the Executive Committee are subject to the approval of the Principal.
- e. The new Executive Committee shall meet before the general meeting in September to develop a calendar of activities for the upcoming school year. This agenda is to be presented at the first yearly meeting in September.

Article VII: STANDING COMMITTEES

- a. All committees shall consist of no less than three (3) members.
- b. Committees are opened to any member who desires to serve.
- c. In the event that committees are not filled by volunteers, the President shall appoint the remaining members.
- d. The Standing Committees shall be as follows:
 - Cultural Events – shall be responsible for coordinating Cultural Events during the school year.
 - Membership – shall acquaint incoming parents to the MSPA and at the general MSPA meetings.
 - Nominating Committee – shall provide no more than two names for each office (although additional nominations can be made from the floor), and shall present these nominations to the MSPA at the final meeting of the year.
 - Publicity – shall be responsible for adequately publicizing the MSPA events.

Article VII: MEETINGS

- a. The general meetings are to be held at the discretion of the Executive Committee, but in no case shall be less than three (3) meetings a year.
- b. The first meeting shall be held in September; the final meeting shall be held in May or June.
- c. The Treasurer will present a yearly financial report at the final meeting.

Article IX: QUORUM

- a. Those present at a regular MSPA meeting shall constitute a quorum of the Association for the transaction of business.

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Article X: BASIC POLICY

- a. In the event of the dissolution of this Association, any assets shall be used within thirty (30) days towards enrichment materials for the school.

Article XI: AMENDMENTS

- a. Any amendment to these By-Laws may be proposed at any general membership meeting to be adopted by a majority vote.

**AMENDMENT NO. 1
TO THE
ARTICLES AND BY-LAWS OF THE
MULREADY SCHOOL PARENTS ASSOCIATION (MSPA)
SEPTEMBER 19, 1991**

- A. Notwithstanding any other provision of these articles, the corporation is organized exclusively for one or more of the purposes as specified in 501(c) (3) of the Internal Revenue Code of 1954, and shall not carry on any activities not permitted to be carried on by a corporation exempt from Federal income tax under IRC 501 (c) (3) or corresponding provisions of any subsequent Federal tax laws.
- B. No part of the net earnings of the association shall inure to the benefit of any member, trustee, director, officer, or any private individual (except that reasonable compensation may be paid for services rendered to or for the association), and no member, trustee, officer, or any private individual shall be entitled to share in the distribution of any of the assets on dissolution of the association.
- C. No substantial part of the activities of the association shall be carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by IRC 501(b) or participating in, or intervening in (including the publication or distribution of statement), any political campaign on behalf of any candidates for public office.
- D. In the event of dissolution, all of the remaining assets and property of the corporation shall, after necessary expenses thereof, be distributed to another organization exempt under IRC 501 (c) (3), or corresponding provision of any subsequent Federal tax laws, or to the Federal government, or state or local government of a public purpose.

Accepted for the MSPA by

Mary Collins/President

and

Michelle Zagura/Treasurer

AMENDMENT NO. 2
TO THE
ARTICLES AND BY-LAWS OF THE
MULREADY SCHOOL PARENT ASSOCIATION (MSPA)
MAY 12, 1993

The MSPA will not participate in the funding of any individual student's personal endeavors excepting the yearly scholarships.

Accepted for the MSPA by Mary Collins/President
and Michelle Zagura/Treasurer